

**WOMEN'S HOME AND OVERSEAS MISSIONARY SOCIETY "SUPPLY CLOSET"**

**Gift Card Transmittal Sheet**

Date: \_\_\_\_\_

District President: \_\_\_\_\_ Phone: \_\_\_\_\_

Supply Secretary: \_\_\_\_\_ Phone: \_\_\_\_\_

District: \_\_\_\_\_ Conference: \_\_\_\_\_

# of \$5.00 gift cards \_\_\_\_\_

# of \$10.00 gift cards \_\_\_\_\_

# of "other" \$ amount and, \$ amount "unknown" cards \_\_\_\_\_

Total number of cards sent with this form \_\_\_\_\_

*Gift cards will be distributed between Livingstone College and Clinton Jr. College based on greatest need.*

If you are also sending monetary donations, please make checks payable to "WH & OM Society", write "Supply Closet" on the memo line, and note the amount of the check here: \$\_\_\_\_\_.

*Monetary donations will be used to help needy students pay for books and will be distributed between Livingstone College and Clinton Jr. College based on greatest need.*

**INSTRUCTIONS:** Please complete this form and make 3 copies. Please distribute as follows:

1. Mail original, with gift cards (and checks, if any) **in a sturdy envelope** to:  
Executive Secretary, WH & OM Society, P. O. Box 26846, Charlotte, NC 28216
2. Mail a copy to your Missionary Supervisor
3. Mail a copy to the Secretary of the Bureau of Supply, Mrs. Sara S. Cherrington, at 2824 West 35<sup>th</sup> Street, Brooklyn, NY 11224
4. Keep a copy for your records

\*\*\*\*\* *for office use only* \*\*\*\*\*

Total number of cards: \_\_\_\_\_

Total dollar value of cards: \$ \_\_\_\_\_

Monetary donation (if any): \$ \_\_\_\_\_

Cards + Money Total: \$ \_\_\_\_\_